

SITE

Consider what may have changed in recent times.

1. Do you still make the same products in the same volumes?

YES NO

2. Are you still handling the same loads?

YES NO

3. Do you know the load weights that are handled by your staff and by your forklifts?

YES NO

4. Have you reviewed whether load sizes/shapes are likely to change in the future?

YES NO

5. Have you reassessed your layout in the last 12 months?

a. For safety?

YES NO

b. For efficiency?

YES NO

EQUIPMENT

Each piece of materials handling equipment must be appropriate for its job

6. Is the machine operating within its legal capacity?

YES NO

7. Have you explored reducing your carbon footprint and fuel costs?

YES NO

8. Do your LPG or diesel trucks meet Stage 5 emission levels?

YES NO

9. Where LPG or diesel FLT's sometimes operate indoors, do you meet HSE emissions guidelines?

YES NO

EQUIPMENT (cont.)

10. Do your FLTs have speed limiters?

YES NO

11. Do you have on-board speed monitoring devices?

YES NO

12. Do you have front & rear cameras to record incidents?

YES NO

13. Do your trucks have safety-zone warning lights?

YES NO

Storage

14. Is your racking (storage) suitable for the loads you handle?

YES NO

15. Have you done your weekly racking damage checks?

YES NO

16. Has your racking been inspected by an approved examiner in the past 12 months?

YES NO

Forklift movements

17. Do you operate one-way systems for FLTs?

YES NO

18. Do you have physical barriers between pedestrians and FLTs?

a. At intersections?

YES NO

b. Alongside walkways?

YES NO

BACK TO WORK HEALTH CHECK



EQUIPMENT (cont.)

Storage

19. Do you have mirrors to improve visibility?

YES NO

20. Do you have speed limits?

YES NO

Are they enforced?

YES NO

21. Are all parts of the site adequately lit to ensure visibility?

YES NO

22. Are battery-charging areas adequately ventilated? (electric vehicles only)

YES NO

23. Are floor surfaces well maintained (without potholes, etc)?

YES NO

24. Do you monitor forklift and product damage costs?

YES NO

PEOPLE

Staff safety is paramount

25. Do your working arrangements allow effective social distancing?

YES NO

26. Have you taken measures to avoid "pinch points" where staff will be too close to each other?

YES NO

PEOPLE (cont.)

27. Are you aware of HSE guidelines restricting the use of hand pallet trucks?

a. For frequent handling of loads

YES NO

b. For handling maximum loads

YES NO

c. Are your machines the most ergonomic and efficient?

YES NO

28. Do you have a safe space for visiting lorry drivers (so they can supervise loading at a safe distance)?

YES NO

29. Are FLT operators fully trained for all types of equipment they drive?

YES NO

30. Is their training up to date (i.e. within the past 3-5 years)?

YES NO

31. Do you keep records of training?

YES NO

32. Are all staff given FLT safety and awareness training?

YES NO

33. Are visitors briefed about safe routes?

YES NO

34. Are pedestrian areas clearly marked?

YES NO

35. Are rights of way clearly marked?

YES NO

CONCLUSION:

If you have answered "No" to more than 10 of these questions you are not working as safely or as efficiently as you should... and you may well be in breach of HSE guidelines.

For expert, no-obligation advice and guidance call the Mitsubishi Forklift Trucks Greenline on 0845 3713048 or find your nearest dealer by visiting www.mitsubishi-forklift.co.uk/en/eu/mitsubishi-forklift-trucks-near-me